

ARE YOU READY FOR YOUR INSPECTION?



Dear Business Owner:

Fire crews will begin inspecting businesses in your area soon.

Our goal is to provide efficient and effective inspections, identifying and correcting any code violations found, and to educate owners on the importance of fire code compliance.

Review the checklist as you walk through your business, correct any deficiencies prior to your inspection; this will help you pass your inspection and make your business safer year-round. **Thank you.**

**Surprise Fire-Medical
Department**

Fire Prevention Division

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TOP 10 FIRE CODE VIOLATIONS

- 1 STREET ADDRESS** must be clearly marked and visible on the building, tenant space/ suite numbers (black or contrasting) above the front door and on the rear door.
- 2 HOUSEKEEPING AND STORAGE-** must be 2' below ceilings in nonsprinklered buildings, or 18" below the sprinkler head deflector in sprinklered buildings. No storage of combustibles in exit-way, mechanical, electrical, or sprinkler riser room.
- 3 EXIT DOORS** must open readily from the egress side without the use of a key or special knowledge or effort. The only exception is a main storefront door with a sign above that reads, **"THIS DOOR TO REMAIN UNLOCKED WHEN BUILDING IS OCCUPIED"**
- 4 AISLES, PATHWAYS, WALKWAYS, AND STAIRWAYS** leading to exits must be clear of obstructions.
- 5 EMERGENCY LIGHTS AND EXIT SIGNS** illuminated exit signs and emergency lights must work properly in both normal and emergency power modes when tested.
- 6 ELECTRICAL OUTLETS, JUNCTIONS BOXES, AND CIRCUIT BREAKER PANELS** must have the appropriate cover plates in place.
- 7 ELECTRICAL EXTENSION CORDS** cannot be used as a substitute for permanent wiring. Approved extension cords are permissible for "temporary use" only. Grounded multi-outlet Power Strips (Taps), with built-in 15 amp circuit breaker, may be used to supply power to computers and related equipment.
- 8 FIRE EXTINGUISHERS** must be visible and accessible, mounted correctly and serviced annually by a qualified licensed contractor.
- 9 FIRE SPRINKLER AND FIRE ALARM SYSTEMS** must be serviced and tested annually by a qualified licensed fire sprinkler or fire alarm contractor, and the systems must be monitored.
- 10 FIRE SUPPRESSION FOR KITCHEN HOODS** must be serviced and tested every 6 months by a qualified licensed fire protection contractor. Cooking appliances, hoods, fans, and ducts must be inspected every 3 to 6 months for accumulations of grease and all components properly cleaned down to the metal surface.