



## Volunteer/Intern Application

### Applicant Information

Name	
Street Address	
City, State, ZIP Code	
Home Phone	
Work Phone	
E-Mail Address	

### Availability

During which hours are you available for volunteer assignments?

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8 a.m. - 11 a.m.							
11 a.m. - 1 p.m.							
1 p.m. - 5p.m.							

### Interests

Tell us in which areas you are interested in volunteering

- Administration
- Neighborhood Services
- Senior Service Programs
- Event and Special Project Coordination (i.e. Pride Day; Swap Meet; Block Party)
- Resource Center
- Food Service at Senior Center
- Seniors Class Instruction
- Volunteer Mediator
- I am looking to fulfill the internship requirements for my degree.  
 Degree: \_\_\_\_\_ School \_\_\_\_\_
- Other - Please Specify:  
 \_\_\_\_\_  
 \_\_\_\_\_





### Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports.

### Previous Volunteer Experience

Summarize your previous volunteer experience.

### Person to Notify in Case of Emergency

Name	
Phone	
Relationship	

### Criminal History

Have you ever been convicted of a crime, regardless of whether that conviction was later set aside or expunged? Crime means all felonies, misdemeanors and serious offenses. Examples include, but are not limited to: DUI, assault, traffic offenses and some City Code offenses, etc.

YES      NO

If Yes, Please explain:

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City of Surprise Volunteer Application  
 Human Service and Community Vitality Department

**Disclosure**

While the City of Surprise is grateful to those willing to volunteer their time and assist with City programs, the nature of the programs run by the Human Service and Community Vitality Department require that all volunteers be screened prior to commencing work. This screening will include a thorough background investigation, fingerprinting and substance abuse testing. Volunteers will be required to renew/undergo this process every other year.

**Agreement and Signature**

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Name (printed)	
Signature	
Date	

**Our Policy**

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

<p><b>Please return to:</b></p> <p>Senior Center          15832 N. Hollyhock St          Surprise, AZ 85378          623.222.1500</p>	<p><b>Office Use Only:</b></p> <p>Date Received: _____</p> <p>Interviewed: _____</p> <p>Fingerprinted: _____</p> <p>References: _____</p> <p>Division/Supervisor: _____</p>
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