

City of Surprise 2016 Scholarship Guidelines

1. Applicant must be a Child Dependent of a current full-time regular or part-time regular City employee. (If the city employee can claim him/her on their taxes, then he/she can apply for the scholarship).
2. Applicant must be enrolled full time in a post-secondary accredited institution or a graduating senior enrolled for fall semester.
3. Applicant must maintain an overall G.P.A. of 2.5 (C+) or better.
4. Applicant must be 25 years or younger to be eligible to apply.
5. Applicant must complete an official **Scholarship Application** and return it to Human Resources no later than July 11, 2016

City of Surprise
Attn: Human Resources - Scholarship
16000 N. Civic Center Plaza
Surprise, AZ 85374

6. Applicant must have an official (sealed) **Transcript** from the applicant's school sent to Human Resources no later than July 11, 2016
City of Surprise
Attn: Human Resources - Scholarship
16000 N. Civic Center Plaza
Surprise, AZ 85374
7. Applicant must submit an **Essay** describing his or her future career goals. The essay must be at least 500 words and double spaced.
 - a. Must include word count at the end of the essay
8. **Incomplete applications will not be accepted.**
9. The scholarship funds will be available to the applicant's school of choice in September 2016.
NOTE: Receipt of funds by the school may or may not coincide with tuition due dates.
10. The scholarship is a ONE-TIME check mailed directly to the institution for \$3,000 for the winning applicant – not per semester.
11. Once the applicant is awarded the scholarship, he/she will NOT be allowed to reapply. This will allow all eligible city employees' dependents an opportunity to receive the scholarship.
12. The selection committee will vote only on the information provided by the applicant and their official school transcripts.
13. All current selection committee members will vote on the application they feel is most qualified to receive the scholarship. The top applicant will be awarded the scholarship.



City of Surprise 2016 Scholarship Application

Personal Information

Name	SSN
City Employee Dependent of	Relationship to Employee
Address	
Phone	Date of Birth
Current GPA	

School Information

Name of High School Attending (if applicable)	
Name of Post Secondary Accredited Institution Attending	
Address	
Phone Number	Major/Minor
Current Credit Hours Enrolled <input type="checkbox"/> Full Time - 12 or more hours <input type="checkbox"/> Part Time - _____ hours	Credit Hours completed
Expected Graduation Date	

Extracurricular Information

Clubs/Student Activities
Community Involvement/Volunteer Work
Awards
Career Goals

- **Essay** describing future career goals should be attached with this application. The essay should be at least 500 words and double spaced. Must include a word count at the end of the essay.
- **Official (sealed) Transcripts** are to be mailed to:
 City of Surprise
 Attn. Human Resources - Scholarship
 16000 N. Civic Center Plaza
 Surprise, AZ 85374

Completed application packets including transcripts and essay must be received by Human Resources no later July 11, 2016 to be considered.